

Rural Municipality of Moose Range No. 486



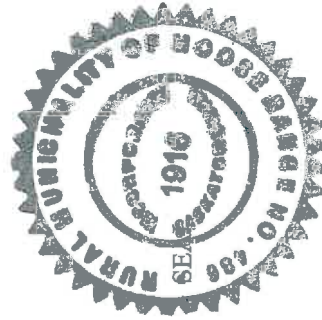
BYLAW 12-2018

A BYLAW TO PROVIDE FOR A JOINT FIRE AND RESCUE DEPARTMENT FOR THE TOWN OF CARROT RIVER AND THE RURAL MUNICIPALITY OF MOOSE RANGE NO. 486

The Council of the Rural Municipality of Moose Range No. 486 in the Province of Saskatchewan enacts as follows:


1. This bylaw shall be referred to as the Carrot River Fire & Rescue Bylaw
2. In this bylaw:
 - a. "Administrator" shall mean the administrators of the both the Town of Carrot River and the Rural Municipality of Moose Range No. 486;
 - b. "Council" shall mean the council of the municipality;
 - c. "Head of council" shall mean the mayor or reeve of the municipality, as the case may be;
 - d. "Municipalities" shall mean the Town of Carrot River and the RM of Moose Range No. 486;
 - e. "Department" shall mean Carrot River Fire & Rescue;
 - f. "Chief" means the Chief of Carrot River Fire & Rescue appointed by the Town of Carrot River and the RM of Moose Range No. 486 annually at duly convened meetings;
 - g. "Deputy Chief" means the Deputy Chief of Carrot River Fire & Rescue appointed by the Town of Carrot River and the RM of Moose Range No. 486 annually at duly convened meetings;
 - h. "Saskatchewan Emergency Management Organization" means the unit of that department of the Province of Saskatchewan established pursuant to Section 3 of *The Emergency Planning Act*.
3. Council hereby establishes Carrot River Fire & Rescue.
 - a. Carrot River Fire & Rescue shall be established, governed by and obtain its authorities from the provisions of this Bylaw and the Guiding Principles (Appendix A) which is hereby adopted as attached hereto and forming a part of this Bylaw.
 - b. The Suggested Operating Procedures of Carrot River Fire & Rescue shall be established by the officers of Carrot River Fire & Rescue with member input and shall not circumvent anything set out in this Bylaw, including the Guiding Principles NOR any Provincial Acts, Regulations or statutes including, but not limited to *The Fire Prevention Act* and/or *The Saskatchewan Fire Code Regulations*.
4. Council further establishes the Carrot River Fire & Rescue Committee consisting of the following members:
 - a. The Mayor and one (1) member of Town Council;
 - b. The Reeve and one (1) member of RM Council;
 - c. The Administrator of the Town of Carrot River;
 - d. The Administrator of the RM of Moose Range No. 486;
 - e. The Chief of Carrot River Fire and Rescue;
 - f. The Deputy Chief of Carrot River Fire and Rescue
5. The Fire & Rescue Committee shall
 - a. Recommend appointment of Fire & Rescue Chief;
 - b. Recommend annual appointment of Fire & Rescue Deputy Chief;
 - c. Meet at least once annually to review the governance, guidelines, and regulations of Carrot River Fire & Rescue and once annually to review the budget of Carrot River Fire & Rescue prior to submission to both Councils;
 - d. Review disciplinary/personnel issues (as they may arise from time to time) that have been brought to their attention by either Administrator;
 - e. Approve, from time to time, updated suggested operational procedures recommended by the membership and officers of Carrot River Fire & Rescue
 - f. Act as an appeal board in the case of disciplinary action required with personnel of Carrot River Fire & Rescue following generally accepted municipal procedures
 - g. Provide general governance
6. The Chief Shall:
 - a. At all times, exercise general supervision of the members of Carrot River Fire & Rescue and may delegate to any member certain authority or duties designated to him under this bylaw
 - b. Be responsible for the maintenance of discipline within Carrot River Fire and Rescue and may make rules and regulations necessary to carry out the daily administration and operations of Carrot River Fire and Rescue
 - c. Report to the Administrator and carry out all duties as may be assigned from time to time by the Administrator
7. The Deputy Chief Shall:
 - a. In the absence of the Chief, exercise general supervision of the members of Carrot River Fire and Rescue and may delegate to any member certain authority or duties designated to him under this bylaw
 - b. In conjunction with the Chief, be responsible for the maintenance of discipline within Carrot River Fire and Rescue and may make rules and regulations necessary to carry out the daily administration and operations of Carrot River Fire and Rescue
 - c. Report to the Chief and carry out all duties as may be assigned from time to time by the Chief, or in his/her absence, the Administrator

8. Funding:
 - a. With the exception of the costs referred to in Section 8 subsection c., the municipalities agree to share equally:
 - i. the costs of basic retainers and personnel wages for Carrot River Fire & Rescue including the first responder callouts
 - ii. other operating costs including:
 1. Fire Hall and contents insurance,
 2. Insurance for response vehicles that are jointly owned,
 3. Communications and alarm systems,
 4. Fire hall utilities and maintenance,
 5. Weekend standby fees, practice, and training costs,
 6. All supply costs except those referred to in Section 8 subsection b
 - b. Supply costs are to be shared equally except where a supply can be absolutely identified as, Rural or Urban use only, or it is a disposable supply purchased solely for the use in a specific call (eg fuel and/or foam).
 - c. Each municipality shall be responsible for call costs of fire and/or rescue personnel within its boundaries and insurance coverage for vehicles.
 - d. In the case of Mutual Aid to other jurisdictions, both municipalities agree to share in the costs incurred and, in this case only, invoicing will be processed to the other jurisdiction by the Town Administrator in order to attempt to recover costs incurred. Invoicing shall be done at the rates set out in the Carrot River Valley Mutual Aid Agreement as amended from time to time.
 - e. The Town Administration shall keep track of all shared costs as well as individual call personnel costs and submit, at least, an annual invoice to the Rural Municipality of Moose Range No. 486 for payment for operations of Carrot River Fire & Rescue.
 - f. Both municipalities shall be responsible for payment of capital purchases upon agreed terms of invoicing.
9. Mutual Aid Agreements:
 - a. Each municipality agrees to the sharing of its solely owned firefighting or rescue vehicles and equipment with the other, and also with other jurisdictions identified in any Mutual Aid agreement either municipality is a signatory to.
10. Emergency Service Agreement:
 - a. The municipalities, together, may enter into agreements with any other municipality, municipal government, First Nation, person or other properly constituted authority, organization or agency for the furnishing or receiving of firefighting, fire prevention, or rescue services on any terms that may be agreed upon provided the following terms and conditions are met:
 - i. Carrot River Fire & Rescue Committee has reviewed those terms and all four municipal elected members unanimously recommend signing an agreement; and
 - ii. The Chief has been consulted, and
 - iii. The agreement reflects a charge to the authority, organization or agency at a rate that, at least
 1. Reimburses all direct costs incurred by the municipalities per incident, and
 2. Provides an annual retainer to the municipalities.
11. Should either the Town of Carrot River or the Rural Municipality of Moose Range No. 486, at some point in time, decide to amend their respective bylaw, they shall give the other municipality at least 30 days written notice of their intention to amend the bylaw.
12. Bylaw Number 2015/05 is hereby repealed.
13. This Bylaw shall come into effect upon third and final reading of this bylaw and the respective bylaw of the Rural Municipality of Moose Range No. 486.





 Reeve




 Administrator

Read a third time and adopted
 This 9th day of November, 2018.



 Administrator

Certified a true copy of
 Bylaw No.12/ 2018 adopted
 By resolution of Council on the 9th
 Day of November, 2018 A.D.



 Administrator

